Macros should be enabled in order to use the Levy Worksheet 2009. After working on this file don't forget to return security level to previous setting.

**Applies to: Microsoft Office Excel 2007**

## Change macro security settings

You can change macro security settings in the Trust Center, unless a system administrator in your organization has changed the default settings to prevent you from changing the settings.

1. On the **Developer** tab, in the **Code** group, click **Macro Security**.

   TIP  If the **Developer** tab is not displayed, click the **Microsoft Office Button** , click **Excel Options**, and then in the **Popular** category, under **Top options for working with Excel**, click **Show Developer tab in the Ribbon**.

2. In the **Macro Settings** category, under **Macro Settings**, click the option that you want.

   NOTE  Any changes that you make in the **Macro Settings** category in Excel apply only to Excel and do not affect any other Microsoft Office program.

TIP  You can also access the Trust Center in the **Excel Options** dialog box. Click the **Microsoft Office Button** , and then click **Excel Options**. In the **Trust Center** category, click **Trust Center Settings**, and then click the **Macro Settings** category.

**Applies to: Microsoft Office Excel 2003**

Applies to: Microsoft Office Excel 2003, PowerPoint 2003, Publisher 2003, Word 2003

**Security** Because macros can contain viruses, be careful about running them. Take the following precautions: run up-to-date antivirus software on your computer; set your macro security level to high; clear the **Trust all installed add-ins and templates** check box; use digital signatures; maintain a list of trusted publishers.

1. On the **Tools** menu, click **Options**.

2. Click the **Security** tab.

3. Under **Macro Security**, click **Macro Security**.

4. Click the **Security Level** tab, and then select the security level you want to use.

The Mac version doesn't have these settings. In the Preferences you can check to Warn when opening a file that contains Macros.